Use for: photographs, paintings, drawings, charts, diagrams

There are three parts to referencing a figure or image. The Caption, In-text Citation, and Reference.

**Caption**
- The figure number appears above the figure in bold (e.g. Figure 1).
- The figure title appears below the figure number in italics, with all words with four or more letters capitalised.
- The figure appears below the figure title.
- The author (for books, journals and websites) or creator (for original artwork) and copyright date appear below the figure.

**In-text Citation**
When you discuss the figure in the body of your work, refer to it by its number, e.g. ‘As shown in Figure 1’...

**Reference List**
Reference the figure as the resource it came from, for example this could be a book, journal or website. However, put the resource type if square brackets after the title. E.g. [Photograph]

Remember, every figure will be referenced in a different way, depending on the type of resource it came from. Ask at your library’s Research Desk if you are unsure how to reference your figure.

**Examples**

**Image or Artwork from a Book**

**Figure 1**

*Mount Taranaki*

(Hersey & Watson, 2013)

Reference:


Last Updated: 2 March 2020
**Image or Artwork from an Online Journal**  
Figure 2  
*Slater Study*

![Slater Study](image1.png)  
(MacDonald, 2016)

**Reference:**  
https://doi.org/10.1080/00131857.2016.1151760

**Image or Artwork from a Website**  
Figure 3  
*Black Billed Gull/Tarāpuka*

![Black Billed Gull/Tarāpuka](image2.png)  
(Department of Conservation, n.d.)

**Reference:**  
Department of Conservation. (n.d.). *Black Billed Gull/Tarāpuka* [Photograph].  
https://www.doc.govt.nz/nature/native-animals/birds/birds-a-z/black-billed-gull/

**Image or Artwork from a Museum Website or your own Photograph**  
Figure 4  
*The Prophet*

![The Prophet](image3.png)  
(Shipgood, n.d.)

**Reference:**  

**Figure 5**  
*Some Roses and Their Phantoms*

![Some Roses and Their Phantoms](image4.png)  
(Tanning, 1952)

**Reference:**  